

401 N. Gibbs Street, Pomona, CA. 91767 909.921.3618 www.pomonahope.org

### LANGUAGE ARTS DEVELOPMENT INTERN

# **Brief Organization Overview:**

Pomona Hope is a non-profit, faith-based, community organization dedicated to working in partnership with people of all backgrounds to strengthen Pomona's children, families, and neighborhoods.

After School with Pomona Hope welcomes kindergarteners through twelfth graders. We are dedicated to working alongside parents and community members on behalf of Pomona's youth. It is our aim to provide resources and a safe, affirming environment to empower youth to grow and learn.

#### Location:

Pomona Hope 401 N. Gibbs Street Pomona, CA 91767

## **Description:**

- Design and administer incoming assessment to gauge academic ability of students in language arts
- With the help of in-house materials and/or other resources researched and obtained by the intern, organize common-core based language arts curriculum to direct student learning according to the student's individual needs to obtain the highest possible achievement
- Execute curriculum during weekly workshop time (30 minutes per week)
- Tutor during at least one homework time per week to better understand student schoolwork and work styles
- Compile a curriculum of lesson plans that can be utilized by the program in the future
- Design and administer end of semester assessment; gather research on test scores and other measures of student success at end of the semester
- Assist staff with program preparations at least 1 hour/week
- Other duties as assigned

# Qualifications:

The Language Arts Development Intern should have a desire for deepening their understanding of social justice and child development as well as the language arts. An interest in research and statistical analysis is helpful. Creativity and the ability to address the needs of individual children a must!

Job Title: Language Arts Development Intern

Number of Openings: 4 (1 per age group: K-1, 2-3, 4-6, junior high)

Hours Per Week: 6-8 hours (1-2 hours for set-up/instruction/clean-up, 4-6 hours for lesson planning, 1 hour of program preparations). *Interns must be available on Monday afternoons to lead workshop* (time dependent on age group, exact workshop times subject to change). All hours must be completed on site. \* *Please note that internship is unpaid (college credit only)*.

To Apply: please email a cover letter and resume to the Outreach Director

Contact person: Nora Codina | Outreach Director | 909.921.3618 ext. 4 | nora@pomonahope.org