



401 N. Gibbs Street,  
Pomona, CA. 91767  
909.921.3618  
[www.pomonahope.org](http://www.pomonahope.org)

## **ARTS EDUCATION INTERN (FALL SEMESTER 2022)**

### **Brief Organization Overview:**

Pomona Hope is a non-profit, faith-based, community organization dedicated to working in partnership with people of all backgrounds to strengthen Pomona's children, families, and neighborhoods.

After School with Pomona Hope welcomes kindergarteners through twelfth graders. We are dedicated to working alongside parents and community members on behalf of Pomona's youth. It is our aim to provide resources and a safe, affirming environment to empower youth to grow and learn.

In conjunction with other Pomona Hope programs, the Arts at Pomona Hope provides art workshops and enrichment experiences to students and families. Partnering with local students, artists, and arts organizations, we are able to uniquely engage the entire Pomona Hope community through both visual and performing arts.

### **Location:**

401 N. Gibbs Street  
Pomona, CA 91767

### **Description:**

- Develop and execute a variety of age-appropriate workshops to expose students to different artistic forms. Sample artistic forms: drawing, painting, crafts, performing arts, etc. Workshops should encourage relationship-building among students and volunteers.
- Compile a curriculum of lesson plans that can be utilized by the program in the future
- Manage back hallway gallery space; rotate art frequently
- Assist with planning and execution of events and field trips
- Plan for and execute an on-site art showcase toward the end of the semester
- Plan and implement one art field trip (i.e., Pomona Art Walk) during the semester (tentative)
- Assist students with homework and/or workshops for at least 1 hour/week
- Assist staff with program preparations (filing, organizing books, etc.) for at least 1 hour/week
- Other duties as assigned

### **Qualifications:**

The Arts Education Intern should have a passion for the arts and for deepening their desire to learn more about social justice and child development. This internship is a great opportunity to explore the field of arts education in a fun and creative way.

**Job Title:** Arts Education Intern

**Number of Openings:** 2

**Hours Per Week:** 6-8 hours (2-3 hours of instruction/set-up/clean-up, 2-3 hours of lesson planning, 1-2 hours of program prep/homework help, and/or other hours for events as needed). **Program hours are Monday-Thursday from 2:45 p.m-5:30 p.m. and on Wednesday 1:45 p.m.-5:30 p.m.**

***Interns must be available on Wednesday afternoons (2:45 p.m-5:30 p.m.) to lead workshops*** (workshop times subject to change). ***Please note that there is a possibility one workshop might be on Tuesday (3:25 pm - 3:55 p.m.). All hours must be completed on-site*** ((with the exception of off-site field trips, if any). Please note that the internship **requires transportation** to and from the site.

**Compensation**

This is an **Unpaid/Volunteer** internship (*college credit only*)

**We encourage you to check with your educational institution for possible funding** (*i.e, Pomona College- PCIP, ULV-Federal work-study, etc.*)

**Start Date:** Position open until filled, **requires full-term commitment** (*approx. 3 months*).

*\* If selected, interns have the option to extend their internship to a full academic year.*

**A live scan (fingerprinting) must be completed** prior to working with the students.

**To Apply:** Please email a cover letter and resume to the Outreach Director

**Contact person:** Nora Codina | Outreach Director | 909.921.3618 ext. 4 | [nora@pomonahope.org](mailto:nora@pomonahope.org)