



401 N. Gibbs Street,  
Pomona, CA. 91767  
909.921.3618  
[www.pomonahope.org](http://www.pomonahope.org)

## **LANGUAGE ARTS DEVELOPMENT INTERN (FALL SEMESTER 2022)**

### **Brief Organization Overview:**

Pomona Hope is a non-profit, faith-based, community organization dedicated to working in partnership with people of all backgrounds to strengthen Pomona's children, families, and neighborhoods.

After School with Pomona Hope welcomes kindergarteners through twelfth graders. We are dedicated to working alongside parents and community members on behalf of Pomona's youth. It is our aim to provide resources and a safe, affirming environment to empower youth to grow and learn.

### **Location:**

401 N. Gibbs Street  
Pomona, CA 91767

### **Description:**

- Design and administer incoming assessments to gauge academic ability of students in language arts
- With the help of in-house materials and/or other resources researched and obtained by the intern, organize common-core based language arts curriculum to direct student learning according to the student's individual needs to obtain the highest possible achievement
- Execute curriculum during weekly workshop time (30-40 minutes per week)
- Tutor during at least one homework time per week to better understand student school work and work styles
- Compile a curriculum of lesson plans that can be utilized by the program in the future
- Design and administer end-of-semester assessment; gather research on test scores and other measures of student success at end of the semester
- Assist students with homework and/or workshops for at least 1 hour/week
- Assist staff with program preparations (filing, organizing books, etc.) for at least 1 hour/week
- Other duties as assigned

### **Qualifications:**

The Language Arts Development Intern should have a desire for deepening their understanding of social justice and child development as well as the language arts. An interest in research and statistical analysis is helpful. Creativity and the ability to address the needs of individual children are a must!

**Job Title:** Language Arts Development Intern

**Number of Openings:** up to 3 (*one per age group or one for all groups: K-3rd, 4th-5th, 6th-8th*)

**Hours Per Week:** **6-8 hours** (1-2 hours for set-up/instruction/assist with other duties, 2-3 hours for lesson planning/program prep, 2-3 hours of homework tutoring). **Program hours are Monday-Thursday from 2:45 p.m-5:30 p.m. and on Wednesday 1:45 p.m.-5:30 p.m.**

***Interns must be available on Tuesday afternoons (2:45 p.m. -5:30 p.m.) to lead workshop(s)***  
(Exact time-dependent on age group, workshop times are subject to change). All hours must be completed on-site (with the exception of off-site field trips, if any). Please note that the internship **requires transportation** to and from the site.

**Compensation**

This is an **Unpaid/Volunteer** internship (*college credit only*)

**We encourage you to check with your educational institution for possible funding** (*i.e, Pomona College- PCIP, ULV-Federal work-study, etc.*)

**Start Date:** Position open until filled, **requires full-term commitment** (*approx. 3 months*).

*\* If selected, interns have the option to extend their internship to a full academic year.*

**A live scan (fingerprinting) must be completed** prior to working with the students.

**To Apply:** Please email a cover letter and resume to the Outreach Director

**Contact person:** Nora Codina | Outreach Director | 909.921.3618 ext. 4 | [nora@pomonahope.org](mailto:nora@pomonahope.org)